



**THE UNIVERSITY OF TENNESSEE, KNOXVILLE  
CAMPUS ADVISORY BOARD  
STUDENT REPRESENTATIVE SELECTION PROCESS  
APPROVED ON MARCH 20, 2019**

**Introduction**

In compliance with the enactment of the UT FOCUS Act on July 1, 2018, each campus of the University of Tennessee has created a campus advisory board. Members of these boards are recommended by the Governor and approved by the Tennessee General Assembly. Each year, the seated UT Knoxville Advisory Board approves a student to serve a one-year term. At its first meeting in January 2019, the UTK Advisory Board empowered the Chancellor to develop a process that will be used to recommend student members.

**Requirements**

Any student seeking to serve as the student member of the UTK Advisory Board must:

1. Be currently enrolled as full-time student at the University of Tennessee, Knoxville;
2. Be in good academic standing at the time of the election;
3. Be in good standing with regard to student conduct;
4. Intend to be enrolled as a full-time student at UTK for the entire academic year of service to the Board;
5. Schedule no other activity (work, internship, study abroad program, etc.) that would conflict with serving on the Board;
6. The term of office will be from July 1 until the following June 30.

**Process**

The student chosen to serve on the UT Knoxville Advisory Board will alternate between an undergraduate student and a graduate/professional student each year. In fiscal years beginning with an odd number (e.g., FY19), an undergraduate student will serve. In fiscal years beginning with an even number (e.g., FY20), a graduate/professional student will serve.

Selection of graduate/professional student nominees: On the first day of classes in January of each year, the Dean of the Graduate School will solicit nominations from the Graduate Student Senate (GSS) Executive Committee and from the College Deans. Nominations will include a brief statement from the nominator about the qualifying characteristics of the nominee, a self-statement from the nominee about why s/he would like to serve on the UT Knoxville Advisory board, and a resume/CV of the student nominated. Nominations are due to the Dean of the Graduate School by February 1.

A three-member selection committee composed of two Graduate Student Senators and the Graduate School Dean (or designee) will review the nominations. Up to three nominees may be forwarded to the Chancellor no later than March 1.

Selection of the undergraduate student nominees: In odd numbered fiscal years, the elected president of the Student Government Association will serve as the student representative on the UT Knoxville Advisory Board.

The chancellor will provide the name of the undergraduate and graduate/professional student representative to the UT Knoxville Advisory Board prior to April 15 of each year.